

## SDAD BOARD MEETING

April 25, 2015

The SDAD meeting was held at SD School for the Blind and Visually Impaired on April 25, 2015, Patty Kuglitsch, President called the meeting to order at 1:30 pm. Board members present were Patty Kuglitsch, President; Jim Still, Vice President; Rhonda Ofstad, Secretary; Kevin Barber, Treasurer; Patty Pibal, Jeff Panek, Tom Kober and Mark Koterwski, and Doug Schweitzer, Board at large.

Approximately 14 members and visitors were present.

The agenda was approved as read.

Tom Kober (Jim Still) moved to approve the minutes of January 16, 2015 meeting. Carried

Kevin Barber (Doug Schweitzer) moved to approve the minutes of February 1<sup>st</sup>, 2015 meeting. Carried

Jeff Panek (Doug Schweitzer) moved to approve the minutes of February 21<sup>st</sup> 2015 meeting. Carried.

### **Treasurer report:**

Kevin Barber, Treasurer, gave the financial reports (December 2014 - March 2015). Three auditors signed on all reports. Kevin stated that Paul Berka family gave an approval and Tom Kober did verify that they allowed us to move the fund to the SDAD Fund.

Mark Koterwski (Patty Pibal) made a motion to move Paul Berka restricted fund to the general fund. Carried.

### **President report:**

This was the last board meeting before SDAD Conference. The President wanted to express her heartfelt thanks to the board, chairs, committee members and volunteers for the two great years. She was happy to report SDAD made a good progress and achieved many goals.

Here are the highlights:

**Fundraising events** - SDAD had 3 fundraising - AFC-NFC Championship, Super Bowl party, Final Four Basketball Tourney and Dine to Donate. SDAD was able to raise \$1,750 in 4 months and SDAD appreciated the deaf community's support

**SDAD Clean up and Rummage Sale** - SDAD hosted a cleanup at SDAD on February 28<sup>th</sup> and volunteers contributed their time to clean. We hosted a rummage sale on March 6<sup>th</sup> and 7<sup>th</sup> and many items were sold. SDAD earned \$579.20 and added it to recreation center fund.

**Relationships with the City/State** - Patty continued to keep in touch with Eric Weiss, Division Director of Rehabilitation Services and shared the issues with iDevices, employment, and interpreting. Eric and his 3 staff, Julie Holland did register for the conference. She invited Mayor of Sioux Falls to say few words at the Conference. It's very important to maintain good relationship with city and state personnel.

**SDAD's Presence** - The President attended Disability Action Network meeting every two weeks or every month as it is to share issues that people with disabilities are facing. The President is on the 25<sup>th</sup> Anniversary ADA Celebration Committee as SDAD representative. Sioux Falls will celebrate 25<sup>th</sup> anniversary of ADA on Monday July 13<sup>th</sup> at Hilton Garden Inn Downtown. There are some new information on SDAD website as it's our goal to become more virtually. The President participated in standing committees meeting as ex-officio and enjoyed seeing the great teamwork and volunteerism. SDAD Conference brochures were sent

to the Department of Human Services, Division of Rehabilitation Services in Sioux Falls, South Dakota School for the Deaf, Governor and Mayor Sioux Falls. The President asked Chris Soukup to be our keynote speaker and he had accepted. Rick Norris suggested that SDAD and SDRID shared the cost of CJ Jones Entertainment and a workshop. This has not been finalizing yet. SDAD News was disseminated via electronic for the first time and the President received feedback and comments.

**SDAD Center** - SDAD will vacate the SDAD Center and museum by September 30<sup>th</sup> and this will require moving and storage room expenses and it will cost more than \$250. The President and Treasurer would appreciate the Board's authorization for them to go ahead with the expenses.

**Correspondences** - The President received several emails from NAD and forwarded them to the Board including state association and affiliates toolkit and some lawsuits. NAD announcements and information are posted on SDAD website. SDAD sent a letter to SDSA Superintendent regarding the possibility of partnership for the use of SDSA's facilities for SDAD's functions and museum. She's awaiting to hear from her. Announcements, flyers and information have been sent to SDAD members on regular basis. SDSA has been paying \$1,000 each month and the President sent email to SDSA requesting \$5,000 to sponsor SDAD conference. SDSA responded that they would wire \$5,000 on April 23<sup>rd</sup>. The President emailed SDSA asking for keys for the Janklow building so David Soukup, Chair of the Museum could proceed with the museum clean up, packing, moving etc. SDSA approved the request and David should get the keys soon.

**SDAD Mandates** - The President was happy to announce that most of SDAD mandates have been met.

Last for recording purposes, again the President thanked the Board for their hard work, patience, support and volunteerism for the last 2 years. We had good times and challenging times but we worked together as team. Many thanks.

Tom Kober (Jim Still) made a motion to send out a letter to SDAD members regarding the applications for iDevices to help with the number of deaf and hard of hearing individuals being denied for free iDevices. Carried.

Jim Still (Kevin Barber) made a motion to print SDAD newsletter in black and white for members who didn't have access to Internet. Carried.

#### **Vice President Report:**

Jim Still stated that two people have asked him to search for a place to rent for senior citizens meeting and felt that he had a conflict of interests as being on this board while helping out with senior citizens. He did make some searches and will provide more information later. Jim Still had asked Deb Brozik to take over the Pizza Ranch fundraiser that will be for August .

**Secretary** - no reports

**Treasurer report:** The Treasurer walked through SDAD budget with the Board. SDAD now has 165 members. A list of donors for SDAD Builders Club was shared.

**Board Members' reports:** no reports

#### **Committee reports:**

##### **Education/Legislative Committee:**

Patty Kuglitsch did research on Educational Interpreting Proficiency Assessment (EIPA). There are different levels of ratings as Nebraska Commission of the Deaf wanted to increase the rating of EIPA. Right now the rate is 3.5 or better is acceptable for interpreter to do in

mainstreaming school but students received only 60% of the information from the EIPA. Interpreter with 3.8 do give 80% of the information. She worked with SDIA and SDRID and got the supports. SDAD sent a letter to Eric Weiss with some recommendations for his considerations. Eric acknowledged that he received the letter and will look into this. The legislative session was ended last March and she has been keeping eye on the legislative bills between January and March. No deaf-related bills were brought up.

#### **Governance report:**

Ben Soukup and their committee had been communicated via emails. They reviewed the Games Committee's recommendations for the changes in Games Policies and Procedures. The committee made a recommendation that the Board approve the revised Games Policies and Procedures.

One action item that was referred by SDAD board Last January was membership dues for affiliated organizations. They discussed and made a recommendation that SDAD would not pursue the membership dues for affiliated organizations. The rationale was the Janklow Building is now on the market and the affiliated organizations will not use the SDAD center for their meetings, workshops or use the supplies. The Chair sent email to remind SDAD members to submit bylaws amendments for 60 days prior to SDAD conference. They will soon review the bylaws and will make some recommendations for the revisions. Also SDAD President asked the Chair and committee to revisit SDAD House Policy and three things that were overlooked. They revised the policies and made recommendations for the Board's consideration

Mark Koterwski (Jim Still) made a motion to approve all changes in SDAD Game Policies and Procedures. Carried

Tom Kober (Patty Pibal) made a motion to approve all changes in SDAD House Policies Carried

#### **Museum report:**

The Museum Committee had a meeting on April 11<sup>th</sup>. They won't know where our new location will be yet. They will tidy up the museum for SDAD Conference. After the Conference they will start packing up and storing them. Scott Miller was assigned to lead the packing and storing along with his assistants. Also he requested to store items to the Old Relay room to help free up space at the museum for the time being. They will dispose equipment, TTY and printing plates. We will pack up all HOF plaques. Mark Johnson will continue filing the pictures. Jim Still researched the businesses that will scan all SDSA newsletters. AlphaGraphics was the best place.

Jeff Panek (Doug Schweitzer) made a motion to approve the recommendations of changes by Museum. Carried

#### **SDAD Hall of Fame:**

Hall of Fame Committees have selected 5 inductees that the Board had approved. HOF Committee had met several times and had been focusing on fundraising efforts for NCAA Final Four basketball tournament. It was held on April 4<sup>th</sup>. It was a success as the HOF earned \$1,089.04. The Chair thanked Kevin Barber, Dennis Apperson, Angela Ellman, Patricia Anderson O'Neill, James Still for their outstanding hard work. He also thanked President Patty Kuglistch, Angie Walz, Whitney Gaard and Colleen Barber for their assistance during the NCAA fundraising event. The HOF already received about 7 new nominations for HOF the year of 2017 and will begin on that after SDAD conference. HOF will have another fundraising this fall but a date has not been decided yet. The Committee is reviewing HOF Policies and will make recommendations for policy changes.

**Public Relations report:**

Karina Saunders managed the SDAD Facebook and posted SDAD flyers and announcements . She advised the President to check inbox mail. A lot people sent messages, questions or issues to the Facebook inbox mail. Flyers or announcements were posted.

**SDAD Technology Committee report:**

On SDAD website, Sonny Rasmussen posted over 40 obituaries, in recognition of continued memberships, minutes and highlights of the SDAD board meetings, Game Policies, SDAD by-laws, SDAD House Policies, SDAD calendar and flyers/announcements. Overlapping of captioning on kelo channel: per two SDAD members contacted Kelo regarding of weather, data, warning data and captioning data on TV. Paul Myrick Chief Engineer at kelo did respond and said they took it very seriously and watched it very closely. They have incorporated the latest technology and required practices. They also have looked at samples of local and CBS programming. They did not see that it did not cover up any warning or information data with captioned data. Paul said that they haven't received any other viewer complaints at all except us. Clarke Christianson's comment was that since we replaced old tube TV with a HD smart TV, we did not see any overlapping of captions since there are extra lines available on the HD TV so that might be why old tube TV have those issues of overlapping captions. We encourage SDAD members to keep eyes on any captioning issues and sent complaints to the TV stations.

**SDAD Finance Committee:**

The committee met at Pizza Ranch to do meeting. They did discuss on old business - scanner and they recommended to explore into scanning service. Kevin sent the copies of monthly financial summaries from SDAD Treasurer and Audit committee from July 2014 to November 2014 and statements of revenue and expense from July thru November 2014 in advance for their review. Kevin sent copies of Snack bar operations reports to the Finance Committee in advice for their review. He provided a monthly report on the snack bar operations from October 2014 to January 2015 Kevin also sent copies of monthly financial summaries on SDAD games in advance for their review.

There was 10-minute break at 3:30 PM and it was resumed at 3:45 PM

**SDAD Trust Fund:**

The SDAD Trust Fund Committee had several meetings. Different samples of investment policies were collected and shared with the committee. They agreed to meet Danny Lacey with Kramer Wealth Management in Austin Texas. Danny Lacey is deaf. The Committee had a video conference call with Danny and they had an opportunity to ask Danny questions about the trust fund or investment fund. Danny made some suggestions, including Investment Policy Statement (IPS). The Committee reviewed the IPS of Investment Committee and Charter of Investment Committee and discussed pros and cons of documents. The Committee agreed that it would be best for the Board of Trustees to handle investment (trust) funds. It meant that there would be two divisions: SDAD Board of Directors and SDAD Foundation Board of Trustees. David Soukup gave the Chair a copy of SDAD Foundation Bylaws that he had in his file for many years. The Committee revised, finalized and approved the concepts of IPS of SDAD Foundation, Charter of SDAD Foundation and SDAD Foundation Bylaws. Once the board approves the concepts then the Committee strongly recommends that SDAD contact David Edwards, SDAD attorney for his legal review to ensure all are in compliance with the IRS and regulations. If the attorney makes changes, the Chair will bring them back to the Board for their final approval for all 3 concepts. Then SDAD Foundation Bylaws will be ratified at the SDAD Conference in June. All members of the Trust Fund committee had volunteered to serve on SDAD Foundation Board. It was up to SDAD board to appoint the committee members as trustees.

Mark Koterwski (Doug Schweitzer) made a motion to approve the 3 concepts: SDAD Foundation By-laws, Charter of SDAD Foundation and SDAD Foundation Investment Policy Statement. Carried

#### **SDAD Conference:**

We had our meeting to discuss the several topics: a hot meal for the breakfast instead of continental breakfast and Belinda Panek will check on the caterer costs. Two different T-shirts (lime and orange) will be for the Committee to wear during the conference. Kober Funeral Home will cover the cost of the T-shirts. Patty Pibal received some letter from important people to be included in the program book. Mark Koterwski stated that CJ and SDAD signed the contract and it was all set. The Committee disseminated the conference brochure in the mail in the middle of March. So far only 18 registered for the conference. Letters for sponsorship were sent out to 11 businesses and corporations via email. CSD agreed to donate \$5000.00 to sponsor the Conference. The Chair had a meeting with InterpreCorps to seek interpreting services for the conference.

#### **All Classes Reunion:**

The Committee consisted of Sonny Rasmussen, Chair, Kevin Barber and Scott Miller. Letters to several corporations were sent asking for sponsorship last month and so far the SD School for the Deaf foundation donated \$1,000.00. No responses from the other corporations. A letter was sent to Marje Kaiser, SDSD Superintendent asking if it would be possible to use SDSD facilities for the event on Saturday during the day and haven't heard from her yet. We had a meeting and felt it would be wise to postpone the event to next summer as it was so the Committee could develop better plans (program, sponsorship, entertainment and locations).

Jeff Panek (Jim Still) made a motion to postpone the All Classes Reunion to next year, July. Carried

#### **Unfinished Business:**

Jeff Panek gave a brief report on volunteerism. The keys of the successful volunteerism are the leadership and recruitment.

#### **New Business:**

Kevin Barber (Mark Koterwski) made a motion to donate \$100 to ADA 25<sup>th</sup> Anniversary. Jeff Panek (Tom Kober) amended to donate \$ 200 instead of \$100. Carried

Jeff Panek (Mark Koterwski) made a motion to have an open discussion on this idea of having the board meeting at least 4 times per year. The Board agreed that this should be referred to the Governance Committee.

Tom Kober (Jim Still) made a motion to have an open discuss the President's suggestion of using the Recreation Fund for moving and storage expenses.

Tom Kober (Patty Pibal) made a motion to authorize the President and treasurer to go ahead using the Recreation Fund for moving and storage expenses. Carried Mark amended that the expenses be up to \$5,000. Failed

Jeff Panek made a motion to close the new business. Failed.

Mark Koterwski (Kevin Barber) made a motion to have an open discussion on some of SDAD Board Members serving on the SDAD Foundation of Trustees and whether or not it's a conflict of interest.

Jim Still (Mark Koterwski) made a motion to close the new business. Carried

The meeting was adjourned at 5:10 pm.

Respectfully submitted

Rhonda Ofstad  
Secretary